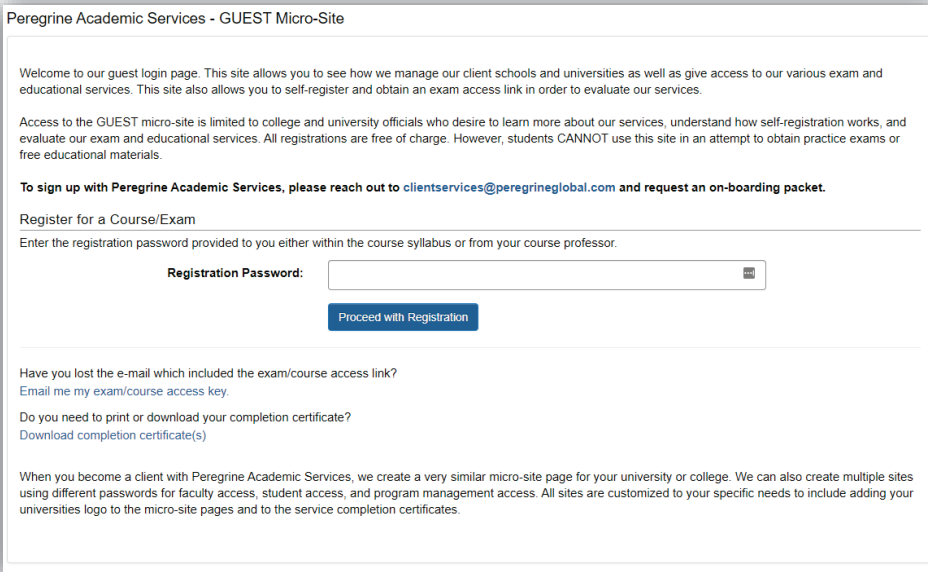By completing an exam to the best of your ability, you are not only more informed about your own learning, but you also provide your school with data they need to impact the quality of education. Peregrine Global Services provides a variety of reports and tables to your school that enable them to discover strengths and opportunities for improvement within your program. You are taking part in a process that will add value to your educational experience, your degree, and help future learners who follow your path.

Link and Password Registration Process:

Use the Registration Link that should have been provided to you by your course professor or course syllabus. Please note that the instructions in this document apply only to registration with an external microsite link and password. You may also watch a short video: Microsite Registration Training Video

Enter your registration password and click *"Proceed with Registration".*

Select your required exam and click *"Review your selection(s) and proceed with Registration"*.

Review your selection, remove any unnecessary items, and click *"Continue with Registration".*

Enter your name, email, and student ID, then click *"Review Registration"*.

For technical support, go to www.PeregrineGlobal.com/student-support

Review and complete your registration by clicking *"Complete Registration".* An access link will be emailed to the provided email address.

What are the time constraints of the exam?

To ensure students are using retained knowledge during the exam, there are time and access restraints. The below access and time restrictions are standard for all Peregrine exams. However, ADA accommodations can be made on a case-by-case basis by request from your school ADA Compliance officer.

All questions are timed at three minutes. If you do not answer the question in the allotted time, the exam will advance to the next question without recording your answer. You **cannot go back** and review previously answered/unanswered questions.

During the exam, you are allowed **two 15-minute breaks**. These breaks can be taken at any time during the exam. You are only allowed **three total access** attempts before the exam is locked. You use your first access attempt when you begin the exam, and then may exit the exam and return twice.

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To take a break you must select *"Record answer and take a break".*

To exit the exam, you must select *"Record Answer & Exit Exam".* Please note that you must regain access and complete the exam within the original 48 hours of activation, or the exam will be locked. To return to your exam after exiting, click the access link that was sent to your email.

If you navigate away from the exam screen, please promptly return to the exam, and click the link to continue to your exam. Note that the amount of time spent away from the exam screen is reported to your institution with your results.

Do not click outside the exam window or use your keyboard while taking your exam!

Navigating away from the exam window (e.g., clicking outside the window or switching applications, and using keyboard shortcuts such as print screen) will be tracked as exam integrity events and learners will receive the following messages:

First Warning – Please Return to Exam.
Second and Final Warning – Exam Lockout Next.
Exam Locked - The exam is locked, and the exam is forfeited.

Exams locked due to integrity events will not be reopened unless explicitly requested by an administrator or program director.

Peregrine Exam Integrity Rules

Please note that the exam is intended to be completed without the use of ANY external resources. Calculators will not be necessary to complete the exam.

You may only complete the exam **ONE TIME**!

Where can I find my access link?

After completing the registration process, you should receive an email containing the access link to your exam. Should you not start your exam directly after the registration process or need to come back to an exam that is in progress, please use the access link that was sent to your email. If you did not receive, or cannot locate your exam access link, please click Retrieve Your Access Link under the Student Support tab on our website.

How long is the exam?

Exams are customized to meet the expected learning outcomes of your program and will vary in length between schools and academic levels. You should plan to spend 60 – 90 minutes to complete a 100-question exam.

Will I receive a completion certificate?

At the completion of the exam, you will receive a **"Download your Completion Certificate"** link and a **"Download your Learner Assessment Report"** link to save as a PDF and/or print. You will also receive an email with a link to download your certificate and report. If you do not receive the email, please click Download Your Completion Certificate under the Student Support tab under the Students & Learners tab our website.

The **Completion Certificate** contains:

• Total percentage score
• Scores for each topic
• Total percentage score ranking in comparison with all other students in the United States or other comparison pool selected by your school

Please be aware your school may choose to not include any scores on student completion certificates. If scores are not shown, the Learner Assessment Report will not be available.

The **Learner Assessment Report** explains the "why" of the exam, displays data on your results and percentile rank at the topic and subject levels, highlights your strengths and any knowledge gaps, shows your growth in learning when multiple exams have been taken, and can be a great addition to a professional portfolio.

Where can I find Technical Support and Frequently Asked Questions?

For additional Technical Support, Frequently Asked Questions, and other Step-by-Step Registration Guides, please visit our Resources for Students & Learners at https://peregrineglobal.com/students-support.